



Looking to brush up on your computer skills?

GAAR has partnered with the University of New Mexico Continuing Education to offer members the following classes at a 10% discount.

Course 52033: MS Office for Beginners \$195

Learn to use the basic applications of MS Office.

Section A: September 9-11 (Monday & Wednesday – 2 sessions) 6:00 pm – 9:00 pm

Section B: September 12-17 (Tuesday & Thursday – 2 sessions) 1:00 pm – 4:00 pm

Course 52161: Microsoft Excel: Beginning \$259

Learn how to create, modify and print worksheets

Section A: September 16-20 (Monday, Wednesday, Friday - 3 sessions) 6:00 pm -9:00 pm

Course 82141: Microsoft Word: Beginning \$259

Learn to create, edit and save documents.

Section A: October 14-21 (Monday & Wednesday - 3 sessions) 6:00 pm – 9:00 pm

Course 52241: PowerPoint: Beginning \$259

Learn to edit, format, proof and print presentations.

Section A: November 18-25 (Monday & Wednesday - 3 sessions) 6:00 pm – 9:00 pm

How to Register:

1. Visit <http://ce.unm.edu/>
2. Register for any of the classes listed above
3. During check-out, to receive 10% off, use discount code: **FA19gaar**

NOTE: *Discount code is valid through the first day of class.*

Other Computer Support Resources Available

City of Albuquerque Libraries

The City of Albuquerque offers free computer classes to residents. Obtain a library card and attend classes at any branch.

505-768-5141

Email: library@cabq.gov

Website: <https://abqlibrary.org/adultlearning/classes> or <https://abqlibrary.org/gizmo-garage>

Goodwill Community Foundation

Free online tutorials for computer, internet basics and more!

Website: <https://edu.gcfglobal.org/en/>

Geek Squad Total Tech Support (Best Buy)

1-888-237-8289

Annual membership dedicated to supporting all your tech needs in your home for less than \$20 per month.

Website: <https://www.bestbuy.com/site/services/total-tech-support/pcmcat1494357892646.c?id=pcmcat1494357892646>

Envision IT Solutions

Local computer repair, support and installation. Plans vary. Contact for details.

505-923-3388

Website: <https://www.envisionsolutions.com/managed-it-services/>



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